

# AUDIT REPORT

To Be Sent to State Grange Headquarters whenever your  
Grange does their annual audit.

We, the undersigned Audit Committee of \_\_\_\_\_ Grange # \_\_\_\_\_,  
have examined the Secretary and Treasurer's records for the period from the \_\_\_\_\_ day of  
\_\_\_\_\_, 20\_\_ to the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ and have  
found them to be in satisfactory condition. Any suggestions or exceptions are listed below.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

Audit Committee:

_____	_____
_____	_____
_____	_____

Suggestions and Exceptions:

# AUDIT REPORT

To be Retained with the Records of the Secretary and Treasurer

We, the undersigned Audit Committee of \_\_\_\_\_ Grange # \_\_\_\_\_, have examined the Secretary and Treasurer's records for the period from the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ to the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ and have found them to be in satisfactory condition. Any suggestions or exceptions are listed below.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

Audit Committee:


Beginning Balance (all accounts):

Total Receipts (all accounts):

Total Disbursements (all accounts):

Ending Balance:    Checking:  
                          Savings:  
                          Other Accounts: (Please list)

**This information is important to have written down, for your Grange's benefit:**

Does this Grange have a Safety Deposit Box(es)?

If yes, at what bank?

Who has access? (Please list)

Who are the current signers on the Grange Financial accounts?